

Youth Vibe Holiday Grants

Sept/Oct 2022

Dec/Jan 2023

June/July 2023

Guidelines

Youth Vibe Holiday Grant

Key dates

Applications open	20 July 2022
*Closing date for applications	16 August 2022
Assessment of applications	within three weeks after closing date
Notification of successful recipients	within three weeks after assessment date

You will be able to monitor the status of your application via the [Grants NT portal](#).

How to apply

Apply through the [Grants NT](#) portal. There are instructions and easy step by step videos available on the Grants NT portal via the [Help](#) tab.

If you need any further assistance with your application, please call the Office of Youth Affairs on (08) 8999 3862 between 8:00am and 4:00pm, Monday to Friday or email tfhc.oya@nt.gov.au.

Youth Engagement Grants Program

The Office of Youth Affairs administers the Youth Engagement Grants Program, which aims to provide financial support to community groups and organisations enabling young Territorians to engage and participate in a variety of drug and alcohol free recreational activities, personal development and leadership programs.

The Youth Engagement Grants Program includes:

Quick Response Grants (QRG)

Quick Response Grants are available all year round from 1 July to 31 May (or until funds are fully expended). Grants of up to \$500 are available to individual applicants to support participation in events, personal development opportunities and/or leadership programs. Grants of up to \$2,000 are available for organisations/community groups to support the participation or coordination of activities that aim to engage young people.

Youth Vibe Holiday Grants (YVHG)

Youth Vibe Holiday Grants are available for organisations/community groups to support activities and events occurring during the September/October, June/July and December/January school holiday periods. Grants of up to \$2000 are available for each school holiday, or up to \$6,000 for activities and events occurring during the combined holiday periods.

Who can apply?

Organisations/Community Groups

Organisations and community groups can apply for a grants **up to \$6000** each financial year (with a maximum of \$2,000 per school holiday period).

Organisations must be a legal entity under the [Associations Incorporated Act](#) as grant funding must be awarded through a legally incorporated organisation. The office may request a copy of the organisations certificate of incorporation or you may upload this document in your [Grants NT](#) organisation profile.

What this grant can fund

- Exciting and creative ideas which provide safe and secure entertainment opportunities for young people.
- Programs which encourage the development of skills and attributes such as self-esteem, co-operation and trust for young people.
- Projects that involve young people at all levels.
- Travel costs, for travel within Northern Territory only, associated with an event/activity but must not be the sole purpose for the requested funding ie. your application must include other reasons for funding.;
- Wages or salaries for external course providers (e.g. instructors) **up to 50%** of the total requested amount of the grant, only if required for an event or activity and is not the organisation's normal business; and
- Activities and/or opportunities providing youth friendly engagement for and with young people.

There is flexibility for the delegate to consider funding multiple applications to one organisation in the same school holiday period in different locations with the Northern Territory.

What this grant can't fund

- Organisations, community groups and individuals outside of the Northern Territory, unless the activity benefits the young people of the Northern Territory.
- Payment for working with children checks or events and activities that the facilitator does not possess an Ochre Card or Exemption Authority.
- Payment of membership, registration or participation fees (includes visa application fee, travel insurance, sporting registration and course registrations for long term learning opportunities).
- Events and activities that do not have a specific youth focus.
- Commercial or business activities, i.e. to make a profit.
- Grant funding contributions directly towards fundraising or charitable activities.
- Purchase of any capital equipment (*Exceptions to this guideline may be considered by the delegate on a case-by-case basis*).
- Programs or activities which are political or discriminatory against another, based on their gender, culture, religion or marital status.
- Projects that the office considers do not represent value for money or the responsibility of other funding bodies or government agencies.

Eligibility criteria

- **Acquitted** - Previous grants awarded to you by this office must be fully acquitted (please check your Grants NT profile).
- **Documents required** - Applicants must provide full details of proposed projects including a detailed budget breakdown, project plan and/or a program.
- **Legal Entity** - Organisations must be a legal entity under the [Associations Incorporated Act](#).
- **Ochre Card** - Event or activity facilitators must hold a current Ochre Card or Exemption Authority.
- **Public Liability** - Grant recipients are required to upload their Public Liability Insurance policy, with a recognised insurance provider, to Grants NT.

Selection process

- Applications are assessed by the Office of Youth Affairs to ensure that all questions have been completed and meet eligibility criteria
- A panel assesses the applications and the appropriate delegate within the Department of Territory Families, Housing and Communities considers the funding recommendations and has the final say on all applications.

Payment of funding

Grant payments will be processed to successful applicants on receipt of a signed Grant Agreement, completed Northern Territory Government Vendor Creation/Amendment Form (if required) and completed Statement by Supplier Form (individuals only).

Please note, if you fail to return the above documents **within four weeks** of the successful notification being sent from the Grants NT portal, the funding offer may be withdrawn.

Benefits

The Office of Youth Affairs within Territory Families actively seeks opportunities to promote programs to individuals and communities in the Northern Territory.

Conditions of funding

Grant recipients must abide by the following conditions:

- Grant recipients will enter into a funding agreement before the grant funds can be deposited into a bank account, so it's important to remember that when the funding agreement for the grant is signed, successful applicants will be legally obliged to complete the activity.
- If the activity does not occur within the timeframe agreed in the funding agreement, notification must be given and the funding returned to the Office of Youth Affairs. A variation for a change in date or venue may be considered but must be negotiated with in the Office of Youth Affairs in writing prior to the original date of the event.
- Upon completion of the activity grant recipients will be provided an Acquittal Form which will need to be completed and provided to the Office of Youth Affairs, with copies of any promotional materials or supporting documents, within four weeks following the completion date of the event.

- Grant recipients will be responsible for promoting and advertising the activity, which must acknowledge Northern Territory Government sponsorship. The required Northern Territory Government logo can be provided upon request for this purpose.
- Grant recipients will be solely responsible for the success of the activity.
- Grant recipients will acknowledge that the Office of Youth Affairs accepts no responsibility for the activity, irrespective of the funding provided to support the activity.
- Organisations/Community Groups receiving grant funding for the facilitation of activities and events are required to have and keep in place, a public liability insurance policy with a recognised insurance provider and you may be asked to produce a copy of the policy (to be provided within 14 days of a request to do so).
- If the activity involves a public event, grant recipients have a legal and moral obligation to plan properly to avoid risks of injury that might reasonably be expected to occur to the patrons and workers at those events. If you do not take proper precautions, then anyone injured could be successful in any legal action taken.
- Grants may be subject to tax under the provisions of the Income Tax Assessment Act, Tax is the responsibility of the grant recipient.

Privacy notice

If an applicant is successful, some of the information in the application form may be publicly released for the purpose of promoting and reporting the event. Information may be distributed via media releases issued by Department of Territory Families, Housing and Communities or the Minister for Youth. Promotional materials developed by the Department and promoted through government websites and/or social media platforms.

How to submit

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