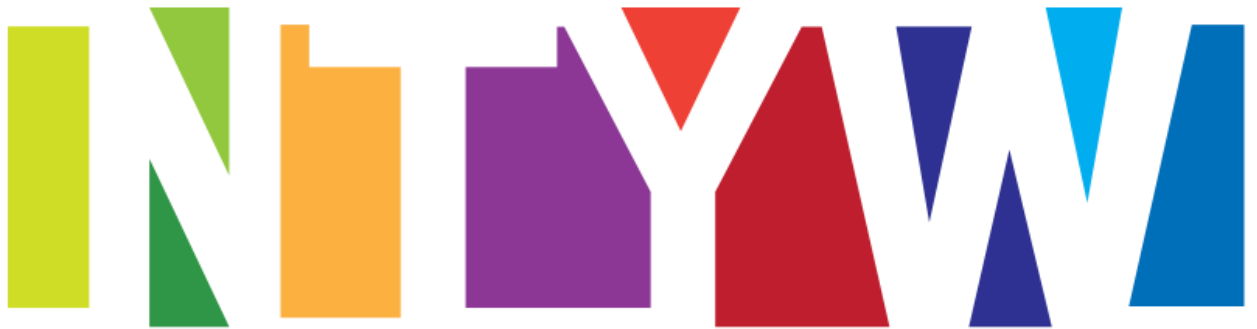


2024 NT Youth Week Grants Guidelines

Youth Engagement Grants Program



NT YOUTH WEEK

Document title	2024 NT Youth Week Grants Guidelines
Contact details	Office of Youth Affairs, Department of Territory Families, Housing and Communities
Approved by	
Date approved	
Document review	Annually
TRM number	NA

Version	Date	Author	Changes made
1.1	27 October 2023	Emma Harris	First version

Acronyms	Full form

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Key Dates

Applications open	1 November 2023
Closing date for applications	30 November 2023
Notification of successful recipients	31 January 2024
2024 NT Youth Week	6-17 April 2024

You will be able to monitor the status of your application via the Grants NT portal.

How To Apply

You can apply for a grant online through the [GrantsNT](https://grantsnt.nt.gov.au) portal (<https://grantsnt.nt.gov.au>). There are instructions and easy step by step videos available on the Grants NT portal via the [Help](#) tab.

These grant guidelines have been prepared to help you complete the NT Youth Week Grant application form. If you have any queries about this grant, please call the Office of Youth Affairs on (08) 8999 5312 or email tfhc.oya@nt.gov.au.

Throughout the guidelines, the terms "program" and "event" are used interchangeably for the purpose of encompassing a broad scope of initiatives, including programs, events, projects, activities, and workshops. This interchangeable usage is intended to reflect the diverse range of activities undertaken within the funding program.

Overview

The Department of Territory Families, Housing and Communities' Office of Youth Affairs provides policy advice across government, coordinates youth programs and administers grants for young Territorians aged 12 to 25 with the aims of:

- improving their personal wellbeing, promoting their positive achievements and assisting them to reach their goals;
- providing them with positive recreational and developmental opportunities and helping them to keep informed and actively involved in making things happen in their community; and
- developing effective communication links between young people, Government and the wider community.

The Office of Youth Affairs (OYA) administers the Youth Engagement Grants Program, which aims to provide financial support to young people, community groups and organisations providing a variety of drug and alcohol free recreational events, personal development and leadership programs for young Territorians.

The Youth Engagement Grants Program includes:

- **Youth Vibe Holiday Grants (YVHG)** are available for organisations/community groups to support activities and events occurring during the September/October, December/January and June/July school holiday periods. Grants of up to \$2,000 are available for each school holiday, or up to \$6,000 for activities and events occurring during the combined holiday periods.
- **Quick Response Grants (QRG)** are available all year round from 10 July 2023 to 31 May 2024 (or until funds are fully expended). Grants of up to \$500 are available to individual applicants to support participation in events, personal development opportunities and/or leadership programs. Grants of up to \$2,000 are available for organisations/community groups to support the participation or coordination of activities that aim to engage young people.

- **NT Youth Week Grants** provide funding to help with running NT-based activities during the ten-day celebrations of the NT Youth Week. Individuals can apply for a grant of up to \$500 while organisations can apply for a grant of up to \$2,000. Open from 1 November to 30 November 2023.

NT Youth Week Grants of up to \$2,000 are available for incorporated community groups; clubs; schools and local government councils; non-government organisations; sole traders; businesses and partnerships across the Northern Territory providing **FREE** programs and events throughout NT Youth Week that cater for 12-25 year olds. Applicants must have Public Liability Insurance and event/program staff holding a current Working with Children card.

Northern Territory Youth Strategy 2023-2033

The Northern Territory Government is committed to ensuring young people in the Northern Territory are safe, healthy and happy, and given the opportunity to thrive. We aim to empower young Territorians and give them the tools and skills to be the driver of their future.

In April 2023, during NT Youth Week, the Northern Territory Government released the Northern Territory Youth Strategy 2023-2033 (the Youth Strategy) to identify programs, services, and infrastructure that can respond effectively to issues affecting young people in the Territory. The Youth Strategy outlines the aspirations of Northern Territory young people and highlights key areas of importance to them. This is a foundational strategy that establishes a baseline of youth sentiment and aspiration in the Northern Territory and will underpin future Northern Territory Government policy, investment and decisions.

In order to achieve its vision for a Northern Territory where young people lead enjoyable lives, are empowered to achieve their full potential, are socially connected, and positive participants in their community, the Youth Strategy covers the following seven domain areas based on the NT Social Outcomes Framework which aim for young Territorians to:

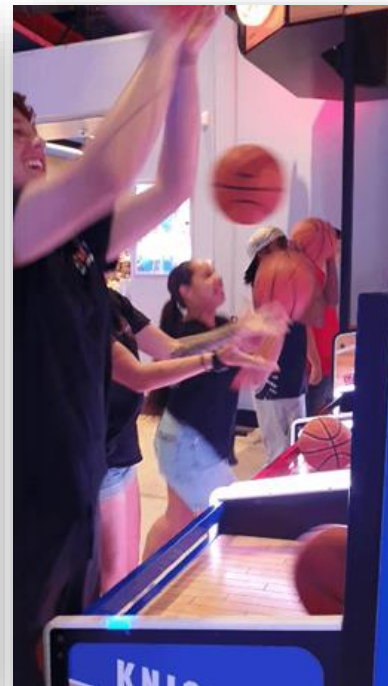
1. Be connected to culture and community
2. Be financially secure and have material basics
3. Be able to learn, contribute and achieve
4. Be cared for, valued and safe
5. Be able to live a healthy life
6. Have appropriate and secure housing
7. Have a natural and built environment that supports a high quality of life

Under each domain, the Youth Strategy outlines a number of outcomes which show a required change or difference, and articulates what success looks like. To be eligible for a NT Youth Week Grant, you will need to identify two outcomes from the Youth Strategy that your project, service or event will address.

NT Youth Week

NT Youth Week is an annual celebration of young Territorians aged 12-25, providing a platform for young people to connect, express their ideas, address issues that matter to them, and engage with the wider community through a wide variety of programs and events. NT Youth Week seeks to promote a positive view of young people, and recognition of their skills, attributes and positive impact in their community.

As the largest celebration of young people in the Territory, NT Youth Week acts as a key campaign for youth engagement and encourages local participation and strengthens partnerships through events and programs for young Territorians. Everyone from across the Territory is encouraged to get involved, as it is an excellent opportunity for community groups, not-for-profit organisations, local businesses, community leaders and young people to collaborate, with a strong emphasis on supporting youth-led projects.



Aims and Objectives

Please note, all events and programs **MUST** be drug and alcohol free, and **MUST** meet the aims and objectives of NT Youth Week below:

- Provide opportunities for young people aged 12 to 25 years to express their ideas and views, raise issues of concern to them and act on issues that affect their lives;
- provide opportunities for the wider community to listen to young people and acknowledge and celebrate the positive contributions that young people make to their local communities;
- promote a community focus on issues of concern to young people; and
- ensure that programs are accessible for all young people, for example:
 - young people in regional and rural/remote NT;
 - young people with a disability;
 - young people at risk of homelessness;
 - indigenous young people;
 - cultural and linguistically diverse young people;
 - unemployed young people; and
 - young people in care.

Events and Programs

Events and programs should be inclusive and aimed at all youth, including:

- young parents;
- young carers and young people in care;
- unemployed young people;
- young people with a disability including, but not limited to, those with a mental illness; at risk; disengaged; and disadvantaged young people;

- indigenous young people;
- young people from culturally and linguistically diverse (CaLD) backgrounds;
- young people living in remote areas; and
- LGBTQIA+.

In addition to young people, NT Youth Week also aims to engage:

- community and youth-focused organisations;
- official event organisers and partners;
- educational institutions;
- businesses;
- the general public;
- local councils; and
- media.

NT Youth Week events in the past have included:

- sporting days;
- cultural programs;
- dance and drama workshops;
- live music gigs;
- fashion parades; and
- comedy workshops.

Please do not be limited by these suggestions – you have the freedom to be creative!

Grant Criteria

There are two categories of grants available:

- 1. Drug and Alcohol Free Entertainment:** NT Youth Week Grants financially support applicants to provide young people opportunity to plan, organise and participate in a variety of drug and alcohol free programs. Example: A free movie night for young people.
- 2. Youth Development/Leadership:** NT Youth Week Grants financially support applicants to provide young people access to personal and community development programs. Example: A career development workshop with experienced speakers and mentors.

What this grant can fund?

Programs, projects, activities, workshops and events that encompass the following:

- scheduled during NT Youth Week 2024 (6-17 April 2024);
- innovative and secure entertainment concepts tailored for young people;
- initiatives that promote skills development and desirable attributes, such as self-esteem, cooperation, and trust in young people;
- designed with a youth-centric approach;
- the active participation of young individuals in both the planning and delivery stages;
- local community support and involvement;
- organisations seeking to purchase capital equipment (up to \$500);
- financial support for wages and salaries of course providers (e.g., instructors, DJs, facilitators, up to \$1,000).
 - Please note, this does not include wages or salary paid to your organisation's staff during usual core business hours and must relate to the program or event.

Exceptions may be considered regarding:

- financial assistance for multiple applicants within the same organisation hosting events across the Northern Territory; or
- financial assistance for applications beyond the grant round's scope to meet local school holiday needs and requests.

What this grant can't fund

We are unable to provide funding for **programs, projects, activities, workshops and events** that encompass the following:

- scheduled outside of NT Youth Week 2024 (6-17 April 2024);
 - located outside of the Northern Territory (unless the program benefits young Territorians);
 - events or programs where a facilitator does not hold a current **Working with Children Check** or an exemption authority;
 - not catered to young people of 12 – 25 years;
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- payment of membership, registration, or participation fees, including Visa application fees and travel insurance;
- commercial or business programs designed for financial profit;
- allocation of Grant funding directly for fundraising or charitable purposes;
- purchase of any capital equipment for individuals;
- display political or discriminatory characteristics based on general, sexual orientation, culture, religion or marital status; or
- event or program is deemed to not offer value for money or fall under the responsibility of other funding bodies or government agencies.

How OYA can support your event

OYA is here to assist with your NT Youth Week event or program, whether or not you apply for a grant or your application is unsuccessful. We can provide support by:

- promoting your program through OYA social media pages and/or on the Calendar of Events;
- providing free merchandise. The allocation of merchandise is available for Territory-wide distribution, if you are situated in a regional or remote locality, please speak to your local Regional Youth Programs Coordinator to ensure the timely delivery of your merchandise package as it is often in high demand;
- offering digital posters for you to share through your networks and on social media, or for printing and display in your community or organisation. You can find these posters on our website at www.youth.nt.gov.au; and
- connecting you with the NT Youth Week Ambassador(s) who can contribute to the planning, implementation, promotion, and evaluation of your event. They may also be available to attend your event and assist with promotion.

Eligibility criteria

- **Acquitted** - Previous grants awarded to you by this office must be fully acquitted (please check your Grants NT profile).
- **Documents required** - Applicants must provide full details of proposed projects including a detailed budget breakdown, project plan and/or a program.
- **Legal Entity** - Organisations must be a legal entity under the [Associations Incorporated Act](#).
- **Ochre Card** - Event or activity facilitators must hold a current Ochre Card or Exemption Authority.
- **Public Liability** - Grant recipients are required to upload their Public Liability Insurance policy, with a recognised insurance provider, to Grants NT.
- **Youth Strategy** - Grant applications must clearly detail which Youth Strategy outcomes the project, service or event will seek to support and how.

Who can apply

- incorporated community groups, schools and local government councils;
 - non-government organisations;
 - sole traders; and
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- business and partnerships;

Unincorporated groups are eligible to apply if they have an agreement with an incorporated organisation to administer the NT Youth Week Grant.

Applicants must have acquitted all previous grant requirements; organisations that have not fulfilled past acquittal obligations will not qualify for funding. All applications should include comprehensive information about the proposed projects, along with a detailed budget.

Individuals are **not eligible** to apply for NT Youth Week Grants.

Selection Criteria

The Department will evaluate all submissions based on eligibility, selection criteria, considering local requirements and existing service delivery programs. Additionally, funding will be distributed to ensure an equitable regional spread of projects across the Territory. Assessment will be guided by the information contained in your application, particularly on how you demonstrate key youth engagement outcomes.

Typically, we receive a higher number of applications than the funds allocated, leading to a competitive process. Please note, the Department may not be able to grant the full amount requested or support an organisation or individual who has previously received funding.

Preference will be given to applications that clearly demonstrate the following:

- opportunity for young people to develop and refine their skillset and knowledge, empowering them to engage effectively in their communities;
- commitment and ability to engage young people in the planning, development, implementation, and evaluation of proposed projects; and
- policies and procedures in place that highlight a commitment to creating positive and safe environments for young people.

Conditions of Funding

Grant recipients must abide by the following conditions:

- Grant recipients will be required to enter into a funding agreement before the grant can be deposited into a bank account. It is important to understand that signing the funding agreement legally obliges applicants to complete their program.
 - If the program does not occur within the timeframe specified in the funding agreement, the allocated funding must be returned to the Department. A change of date or venue may be considered but must be negotiated with the Department in writing prior to the original date of the event.
 - Upon the program's completion, grant recipients must provide a written evaluation and acquittal report, along with copies of any promotional materials, within four weeks following the date of the event.
 - Grant recipients are responsible for promoting and advertising the program, and must include acknowledgement of NTG sponsorship. The NTG logo will be provided for this purpose.
 - Grant recipients will be solely responsible for the program's success.
 - Grant recipients must acknowledge that the Department holds no responsibility for the program irrespective of the funding provided to support it.
 - Grant recipients may be required to maintain a public liability insurance policy with a recognised insurance provider. A copy of the policy must be provided within 14 days if requested by the Department.
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- If the program involves a public event, grant recipients have a legal and moral obligation to plan properly to prevent foreseeable risks of injury to patrons and workers at their events. Inadequate planning may result in injured person/s taking legal action against the organiser/s.
- Grants must be subject to tax under the provisions of the Income Tax Assessment Act. Tax responsibilities fall on the grant recipient.

Privacy Notice

Successful applicants may have certain information from their submission disclosed to the public for the purpose of event promotion and reporting.

How to submit your application

Apply through the [GrantsNT](https://grantsnt.nt.gov.au/GrantsNT) portal - <https://grantsnt.nt.gov.au/GrantsNT>

For assistance please call the Office of Youth Affairs on (08) 8999 3862 between 8:00am and 4:00pm, Monday to Friday or email tfhc.oya@nt.gov.au
